

FAQs

GENERAL QUERIES

What is PHFI Centre for Distance Learning?

PHFI established PHFI Centre for Distance Learning in the year 2011 to offer programs through distance learning across key areas of public health practice. Currently we are offering 14 programs through e-learning mode. Our courses are designed to attract mid-career professionals who are looking to upgrade their knowledge and skills and apply them in their professional sphere and thereby improving health outcomes.

What is the duration of the distance learning programs?

PHFI Centre for Distance Learning offers one year Diploma Programs, Certificate programs ranging from 4-6 months of duration in key areas of public health practice.

To know more about the specialization offered, kindly visit the link: <http://www.phfi.org>

What are the various distance learning programs offered by PHFI?

PHFI has developed a strong and diverse portfolio of distance education during the last three years. We offer the following programs in distance learning mode:-

Post Graduate Diploma Programs (One year)

- Post Graduate Diploma in Public Health Nutrition
- Post Graduate Diploma in Health Promotion
- Post Graduate Diploma in Epidemiology
- Post Graduate Diploma in Management of Reproductive and Child Health Programs
- Certificate/Post-Graduate Diploma in Public Health and Hospital Management For Nursing And Allied Health Professionals
- Post Graduate Diploma in Public Health Services Management

Long Terms Certificate Programs (6 months)

- Certificate Programme in Research Methodology
- Certificate Course in STI & HIV/AIDS
- Certificate Course in Managerial Effectiveness for Healthcare
- Short Term Course on Tobacco Control

Short Term Certificate Programs (3-4 months)

- Certificate Programme in Health, Safety and Environment Management
- Certificate Course on Monitoring and Evaluation of Health Programs
- Certificate Course in Managing Human Resources for Health in India
- Certificate Course in GIS application in Public Health

Admission related queries

When can I apply for the admissions?

At PHFI Centre for Distance Learning, admissions to all the distance learning programs are open round the year in the following two batches:

1. To register for January Batch – Register between July to December
2. To register for July Batch – Register between December to July

What is the eligibility criteria for the various programs offered by PHFI Centre for Distance Learning?

The minimum Eligibility Criteria is Graduate in any discipline from a recognized University. For further details, please click on this link for program specific eligibility criteria- <http://phfi.ballisticlearning.com/portal/all-courses>

Programs	Eligibility Criteria
Post Graduate Diploma Programs	
Post Graduate Diploma in Public Health Nutrition	Graduates in all disciplines, especially public health, nutrition, AYUSH and medicine; Paramedicals, personnel, including nurses, social workers, public health educators and health assistants; Researchers from nutrition and allied fields, including clinicians involved in nutrition research, Nutrition programme related practitioners in the public and private sectors.
Post Graduate Diploma in Health Promotion	Applicants should have at least a Bachelors' degree in Public Psychology/ Biological Sciences/ Social Sciences/ Allied Health Sciences or equivalent. The course is open to both government nominated (health professionals working with directorates of health services, central and state governments, officials engaged in health services at national, state and district level government institutions) and self-sponsored applicants.
Post Graduate Diploma in Epidemiology	<ul style="list-style-type: none"> • Health professionals working with directorates of health services, central and state governments, officials engaged in health services at national, state and district level government institutions • Applicants engaged in health services with National Health Programmes like National Rural Health Mission, Integrated Disease Surveillance Project, National Vector Borne Disease Control Programme etc. • Applicants with graduate/post-graduate qualifications in medical and allied fields with relevant work experience in public health with health related organizations/NGO's • Only Indian nationals are eligible for this program
Post Graduate Diploma in Management of Reproductive and Child Health Programs	The course is open to health professionals who are involved or wish to be involved in managing the RCH program at the state or district level. Applicants should have at least a Bachelors' degree in Medicine or Nursing or higher degrees in Public Health, Nutrition, Social Work or Management.
Certificate/Post-Graduate Diploma in Public Health and Hospital Management For Nursing And Allied Health Professionals	The applicant should be either a student or a graduate in General Nurse Midwifery / BSc. Nursing / BSc. Post Basic / Msc. Nursing / Pharmacy / Physiotherapy / AYUSH stream / Dental science. The course is open to any graduates of any other streams if they possess two years relevant experience in health sector. The course will also be useful to the following: <ul style="list-style-type: none"> • Graduates from other systems of alternative medicine or paramedical sciences inclined to take up public health as a career.

	<ul style="list-style-type: none"> • Professionals working in teaching, research, consultancy agencies in medicine, health and development sectors. • Professionals from NGOs working in the area of health and development and professionals from clinical research institutions.
Post Graduate Diploma in Public Health Services Management	<ul style="list-style-type: none"> • Applicants currently engaged in public health related activities such as health professionals working with directorates of health services, AYUSH, central and state governments, officials engaged in health services at national, state and district level government institutions. Applicants engaged in health services with National Health Programmes like National Rural Health Mission, Integrated Disease Surveillance Project, National Vector Borne Disease Control Programme, etc. • Applicants with graduate/post-graduate qualifications in medical and allied fields. The candidates with relevant work experience in public health with health related organizations/ NGO's would be given preference.

Certificate Programs (6 months)

Programs	Eligibility
Certificate Programme in Research Methodology	Any graduate or equivalent experience with functional level knowledge of English and use of computers. The course will be useful to students pursuing MD, DNB, MPH, MPhil or PhD programs; graduates from different systems of alternative medicine or paramedical sciences inclined to take up public health as a career; professionals working in teaching, research, consultancy agencies in medicine, health and development sectors, clinical and marketing research.
Certificate Course in STI & HIV/AIDS	<ul style="list-style-type: none"> • Applicants should have a graduate/ post-graduate degree in medicine, AYUSH, dental, nursing, pharmacy, health sciences, physiotherapy, occupational therapy, natural/ life sciences, management, social sciences, social work or any equivalent qualification • Applicants with work experience in health/ development Sector • Applicants currently engaged in STI and/ or HIV/AIDS programs, research or trainings in health systems or NGOs • Applicants with relevant qualification who have an interest to work in STI and HIV but do not have relevant work experience
Certificate Course in Managerial Effectiveness for Healthcare	The certificate program will be useful to public health managers (both government and non -government) concerned about the efficiency, effectiveness and impact of their work. Persons working with government (for example district program managers, state level program managers) and nongovernment organizations (for example program officers / managers / coordinators) at managerial positions will stand to gain most from this program.

Short Term Course on Tobacco Control	Medicine/Dentistry/Nursing/Pharmacy/Psychology/Biological Sciences/Social Sciences/Allied Health Sciences or equivalent. The course is open to both government nominated (health professionals working with directorates of health services, central and state governments, officials engaged in health services at national, state and district level government institutions) and self-sponsored applicants.
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Certificate Programs (3-4 months)

Name of the Program	Eligibility
Certificate Programme in Health, Safety and Environment Management	Any medicine, engineering or science graduate / diploma holder and it will be useful to <ul style="list-style-type: none"> • Those pursuing ADIS (Advanced diploma in Industrial safety), M.Sc. Environmental Science, M.D. DPH, PGDPHM etc. • Graduates of science, environment science, any branch of engineering or medicine • Professionals working in HSE departments or having responsibility for this function. • Individuals from NGOs working in the area of occupational health, safety and environment • Personnel from enforcement agencies such as DISH, PCB etc. • Shop-floor personnel (production, maintenance) • Personnel in HR, CSR
Certificate Course on Monitoring and Evaluation of Health Programs	<ul style="list-style-type: none"> • Applicants currently engaged in public health related activities such as health professionals working with directorates of health services, central and state governments, officials engaged in health services at national, state and district level government institutions. • Applicants engaged in health services with National Health Programs like, Integrated Disease Surveillance Project, National Vector Borne Disease Control Program, HIV/AIDS, Nutrition, Maternal and Child Health Programs etc. • Applicants with graduate/post-graduate qualifications in medical and allied fields with relevant work experience in public health with health related organizations/NGO.
Certificate Course in Managing Human Resources for Health in India	Graduates in any discipline, especially management, medicine, paramedic, public health, social sciences, economics or any other health-related field. This course is designed for experienced health officials and staff involved in managing, developing strategies and setting policies for human resource development. Potential candidates include professionals working in health management such as: District Programme Managers (DPMs)/ District Programme Coordinators (DPCs), District Medical and Health Officers (DMHOs), Establishment Department Officials, Sub-Divisional Hospital Administrators/ Hospital Administrators, HR managers in professional settings and working with civil society organisations.
Certificate Course in GIS application in Public Health	

How do I know which program is right for me?

PHFI offers a wide range of distance learning programs through Indian Institutes of Public Health (IIPHS). To know which program will be most beneficial for you, you are advised to go through our distance learning brochure and choosing appropriate program based on your interest and academic qualification. [Link for combined brochure DL]

How can I enroll myself in programs offered by PHFI Centre for Distance Learning?

The Candidate can visit our website <http://cdl.phfi.org> apply online for admission in courses offered. Please click the link [here the eligibility page link can be given] to know about the admission procedure.

What is the fees for DL programs?

S. No.	Duration of Program	Fee for Indian Nationals and South Asian candidates (in INR per student per course)	Fee for International candidates (in USD per student per course)
1	Long Term Programs-12 months	33000/-	1100/-
2	Long Term Programs-6 months	16500/-	550/-
3	Short Term Programs-3-4 months	8250/-	300/-

*According to SAARC, Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan and Sri Lanka will be considered as part of South Asia.

Are there any Scholarships for the programs?

We currently do not offer any scholarships for distance learning programs.

Which documents are required while submitting online application?

Please click on the link: And go to option- "Compulsory Documents" to view the list of Documents that needs to be uploaded along with your admission form as per the eligibility criteria and the program selected.

12th Marksheet/Certificate

Academic Documents

Relevant Work Experience Certificate

Photo ID Proof (PAN card / Passport / Driving License / Election Card / Aadhaar Card)

1 Stamp Size photograph

Admission Procedure

Application Form is available at [link] Admission procedure shall have following steps:

1. Fill up the online application form
2. PHFI shall allot Registration number to the candidate
3. On receipt of Registration number candidate will make the payment of Admission processing fees
4. Rest of the steps needs to be explained after this

Can I speak to an admissions counsellor or get personalised counselling?

Yes, you can speak to our Program Officer-Distance Learning and or drop us an email at dlacad@phfi.org for any queries.

My Degree/Diploma Certificate is pending, would you consider my application?

Yes, however you would be required to submit the required documents by xyz, 2014.

What is Provisional Admission?

Provisional Admission is granted, in following cases:

Your results have not been declared by the University or academic documents pending. The Degree should be completed same year as you have enrolled for the program

Your have not signed the form appropriately;

Photograph pending to be submitted.

Photo ID not attached.

When do I receive the Welcome Kit and Study Material?

You receive the Welcome Kit and Study Material after the successful payment for the course and on the introductory session of the program.

ACADEMIC QUERIES

How are the PHFI distance learning programs delivered?

All distance learning courses at PHFI utilizes a blended online teaching/ learning technique. The basic course structure includes a combination of interactive online computer-based sessions, online virtual lectures, assessments and recommended readings from journal articles and textbooks in a modular format.

What is the background of faculty who mentor us for the program?

Our faculties are experienced and having global exposure in the area they are teaching.

How can I interact with the faculty?

You can interact with the faculty via virtual classrooms, live interactive sessions and discussion forums.

How often are the virtual classes conducted?

Virtual Classes are conducted on a monthly basis. Kindly refer to the Virtual Class schedule available on the student login.

What minimum system requirements I need to have to login to the PHFI Learning Management System?

Our platform is a web based application designed to be friendly with cross platforms. You can access it from devices (Laptop, Desktop, Tablets having internet connectivity) from anywhere anytime.

For best experience:

- **Internet Bandwidth:** 1 Mbps
- **Processor:** Intel Pentium 4 or equivalent and above
- **RAM:** 512 MB and above (1 GB recommended)
- **Supported browsers:** Microsoft Internet Explorer 6 or later, Mozilla Firefox 2.x, 3.x or Google Chrome
- Adobe Flash Player 10.1 for all types of operating systems
- **Supported Operating Systems:** Windows XP, Windows Vista, Windows 7, Mac OS, Linux, IOS, and Android etc...
- Headset with microphone (web camera - optional)

Can I attend these classes at my workplace/office?

Yes, you can attend these sessions from your workplace subject to availability of necessary IT infrastructure required for accessing the study contents.

What are the benefits of attending live interactive sessions?

Is it mandatory to attend live interactive sessions?

Though it is not mandatory to attend live interactive sessions, we strongly recommend you to attend them to gain the best learning experience. Few questions of your online exam may come from the live interactive discussions. Also, this is the foremost medium you to interact with your faculties to clear your doubts on the spot.

How would you get Technical support?

If you encountered with any technical issues which you feel need technical support, you may simply raise your query online from the portal or you can email to your course programme officer.

EVALUATION AND ASSESSMENT RELATED QUERIES

How is the evaluation done for distance learning programs?

PHFI Centre for Distance learning mainly utilizes a mix of examinations at the completion of each module, internal assignments and one final examination at the end of the program. Please refer to the Course handbook for program specific evaluation mechanism.